

# **Delaware Sea Level Rise Advisory Committee**

## **Guidance for Decision Making**

### **DRAFT, VERSION 1.0 (12/16/10)**

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The Delaware Sea Level Rise Advisory Committee will make decisions that will guide the development and implementation of a Statewide Sea Level Rise Adaptation Plan for Delaware. These decisions include, but are not limited to:

- Designating Membership;
- Establishing workgroups and designating workgroup members;
- Directing activities of workgroups and approving workgroup products;
- Determining content of a Sea Level Rise Vulnerability Assessment;
- Determining content and recommendations of an Adaptation Plan;
- Determining appropriate public outreach strategies;
- Approving implementation projects and requests for funding.

Decisions of the Advisory Committee will be made by seeking consensus amongst Committee members.

Although the Advisory Committee members will seek consensus for all decisions, each decision made by the Core Group will be voted on via voice vote to ensure that decisions are clearly understood and reflected in the record-keeping.

Adequate time will be given for discussion, negotiation and compromise on items requiring voting to ensure that decisions can be supported by the entire Advisory Committee. Advisory Committee members will be allowed sufficient time to consult with colleagues, agency management and constituents prior to making a decision on any key issue.

Once it is apparent that consensus has been reached or the discussion has reached an end, an Advisory Committee member must make a motion to vote. This motion must be seconded by another Advisory Committee member.

Only Advisory Committee members can vote; if the designated Advisory Committee member is unable to attend, his/her designated alternate can vote for their organization. Advance voting by proxy will be allowed if there is just reason why an Advisory Committee member or alternate cannot vote in person.